

DETAILED NOTIFICATION
FOR CERTIFICATE VERIFICATION (OFFLINE) AND COUNSELLING FOR
FINE ARTS AND DESIGN ADMISSIONS - 2024

INSTRUCTIONS TO THE CANDIDATE

The candidates' seeking admissions in to 4 year Bachelor of Fine Arts / Bachelor of Design (I.D) programs are informed to read the below instruction carefully:

- *Any false or incorrect information furnished and being detected at any stage will render the admission of the candidate null and void.*
- *The University reserves the right to cancel the admission of the candidate at any stage if/when it is detected that admission is against the rules.*

I) Eligibility Criteria for Admission:

The eligibility criteria for Admission into Under Graduate 4-year Bachelor of Fine Arts / Bachelor of Design (I.D) programs shall be as mentioned below;

- i. The candidate should be of Indian Nationality.
- ii. The candidate should satisfy 'local'/'non-local' status requirements as laid down in the A.P. Educational Institutions (Regulation of Admission) Order, 1974, as subsequently amended.
- iii. No candidate shall be admitted to BFA & B. Design (I.D) programs unless he/she has passed 10+2 scheme of examination or passed 10+3 Diploma Examination as the case may be.
- iv. All candidates need to qualify in Fine Arts and Design Entrance Examination -2024 conducted by Jawaharlal Nehru Architecture and Fine Arts University (JNAFAU) for admission to BFA & B. Design (I.D) programs.

II) VERIFICATION OF CERTIFICATES (OFFLINE):

All the qualified candidates of Fine Arts and Design Entrance Examination - 2024 are informed to attend Certificate Verification (OFFLINE i.e., in person) and Web based Counselling for admission into Bachelor of Fine Arts and Bachelor of Design (I.D.) programs offered in the Constituent Colleges of JNAFAU for the Academic Year 2024-25 as per the schedule given under at **JNAFA University Auditorium, Masab Tank, Hyderabad - 500028.**

SCHEDULE FOR CERTIFICATE VERIFICATION AND WEB OPTIONS:

S.No.	Program / Discipline	Date /Time for Verification & web options	Ranks called for
1	B.F.A (Applied Art & Visual Communication, Painting, Sculpture & Animation & VFX)	10-09-2024 from 10:00 AM to 1:30 PM	Rank 1 to 100
		10-09-2024 from 2:30 PM to 5:00 PM	Rank 101 to last
2	B. Design (Interior Design)	11-09-2024 from 10:00 AM to 1:30 PM	Rank 1 to last

3	B.F.A (Photography & Visual Communication)	11-09-2024 from 2:30 PM to 5:00 PM	Rank 1 to last
4	NCC/ SPORTS & GAMES	12-09-2024 at 11:00 AM Sharp	ALL
5	Physically Challenged (PH) / CAP	12-09-2024 at 2:30 PM Sharp	ALL

Note:

1. The candidates claiming special category reservation under PH/NCC/CAP/SPORTS should again attend for verification on the specified dates above.
2. Certificate Verification for other states (other than AP & Telangana) candidates under **National Integration Scheme** will be done according to the ranks mentioned in the schedule above only.
3. **Web options shall be exercised on the day of Certificate verification i.e, immediately after Certificate verification at JNAFA University Auditorium, Masab Tank, Hyderabad.**
4. Phase - 1 Seat allotment of BFA and B. Design (I.D) programs will be released on **19-09-2024 after 5:00 PM** through the website www.jnafauadmissions.com.
5. Candidates should attend for Counselling as per the date and time specified against the programs only.
6. Candidates are advised to visit the website www.jnafauadmissions.com regularly for updated information regarding schedule, seat allotment procedure, further phases of counselling etc. Further no separate notification will be issued.

III) Registration cum Processing Fee:

All the candidates have to pay Counselling fee of Rs. 1,800/- each and in case of SC / ST candidate the fee is Rs.900/- only. **The Counselling fee has to be paid in cash only. Counselling fee once paid will not be refunded.**

IV) Certificates to be verified at the time of Counselling:

The candidates qualified in FADEE - 2024 are only eligible for Certificate Verification (Offline) and web-based Counselling. Qualified candidates have to attend for offline Certificate verification and produce the following original Certificate for verification and to submit **two sets of photocopies** of all original certificates.

- **RANK CARD** of Fine Arts and Design Entrance Examination - 2024.
- **10th Class (SSC) Marks Memo.**
- **12th Class Marks Memo or 3 Years Diploma Certificate.**
- **Study Certificates** from 6th Class to 12th Class / 3 Years Diploma (To establish local area of the candidate) in case of candidate with institutionalized education.
- **Transfer Certificate (T.C.) or College Leaving Certificate** of 12th Class or 3 Years Diploma or last studied.
- **Migration Certificate** of 12th Class or 3 Years Diploma.
- **Caste Certificate** issued by competent authority after 02-06-2014 (if applicable).

- **Latest Income Certificate** issued on or after 01.01.2024 by the Competent Authority (if applicable) refer website <https://telanganaepass.cgg.gov.in/> for more details about fee reimbursement.
- **Income Certificate** of parents issued by MRO / Competent Authority with regard to SC/ST/BC/EBC/Minorities/ PH candidates to claim fee exemption if their parental income from all sources is as mentioned below:

<i>SC/ST</i>	<i>Rs. 2,00,000/- per annum</i>
<i>OC/BC (Urban Area)</i>	<i>Rs. 2,00,000/- per annum</i>
<i>OC/BC (Rural Area)</i>	<i>Rs. 1,50,000/- per annum</i>
<i>Minorities (Urban Area)</i>	<i>Rs. 2,00,000/- per annum</i>
<i>Minorities (Rural Area)</i>	<i>Rs. 1,50,000/- per annum</i>

The maximum age limit for Fee Reimbursement is as follows:

<i>EBC/Minority/Disabled as on 1st July of the Academic Year</i>	<i>SC, ST & BC as on 1st July of the Academic Year</i>
<i>25 Years</i>	<i>29 Years</i>

- **Aadhar Card**
- **Economically Weaker Sections (EWS) Certificate (If applicable):**
*As per the Guidelines issued in G.O.Ms. No.244, General Administration (SER.D) Department, Government of Telangana, dated: 24.08.2021, the 10% Reservation to the Economically Weaker Sections (EWS) in respect of Admissions into Educational Institutions shall be implemented. The benefit of reservation under EWS can be availed upon production of an Income Certificate issued by Tahsildar.
- **Residence Certificate** of candidate for a period of 7 years preceding to qualifying examination in case where the candidate has no institutionalized education.
- In respect of **Non-Local** candidates in order to consider them for allotment under unreserved seats the following certificates need to be submitted.
 - **Residence Certificate:** Candidate who has resided in the State for a total period of 10 years excluding period of study outside the State; or either of whose parents was resided in the State for a total period of 10 years excluding the period of employment outside the State.
 - (OR)
 - **Employer Certificate:** Candidates who are children of parents who are in the employment of this State or Central Government, Public Sector Corporations, Local bodies, Universities and other similar Quasi Public Institutions within the States of TS/AP at the time of applying for Fine Arts and Design Admissions - 2024.
- Candidates who studied Intermediate/Diploma in Engineering in **other States Boards** in India or from other Countries should produce "**Equivalency Certificate**" issued by the Board of Intermediate Education, Telangana State.
- **Domicile and Nativity certificate for NIS (other state candidates only)**
- "Physical Fitness Certificate" from Civil Assistant Surgeon.

SPECIAL CATEGORY: Certificates to be produced (PH / CAP / NCC / SPORTS):

- **PH-Certificate** issued by District Medical Board. Candidates with 40% and above disability are only eligible (if applicable).
 - **CAP (Children of Armed Personnel):** Candidates whose parents are domiciled in the State of Telangana based on the permanent address/home town declared by them while joining the service and as recorded in their Service Register are alone eligible to be considered under "CAP" Category (if applicable).
 - a. "Children of Armed Personnel (CAP): 2% (two percent) for the children of armed persons i.e., Ex-Servicemen, Defence Personnel including the Children of Border Security Force and Central Reserve Police Force who are Domiciled in Telangana State based on the Permanent address/ Home town declared by them while joining the service and as recorded in their Service Register".
 - b. The Ex-Servicemen have to produce the Children of Armed Forces Personnel (CAP) certificate issued by respective Regional Sainik Welfare Officer as per Appendix-"A" Attached with supporting documents to establish the Permanent address/ Home town declared by Ex-Servicemen while joining the service and as recorded in their Service Register in accordance with GO, such as Certificate from Records Office, Education Certificates of Ex-Servicemen, etc.
 - c. In Service Defense Personnel including CRPF and BSF Personnel should submit a Children of Armed Forces Personnel (CAP) certificate issued by unit Commanding officer (not less than the rank of a Colonel/ equivalent in Navy and Air Force Commandant in CRPF/BSF) as per Appendix- "B" Attached along with original and attested copy of Service Register where the Permanent address/ Home town declared by them while joining the service is mentioned along with the education certificates of the Serving Defence personnel.
 - d. The retired CRPF and BSF Personnel have to produce the Children of Armed Forces Personnel (CAP) certificate issued by their respective competent authority as per Appendix-A along with supporting documents to establish the Permanent address/ Home town declared by them while joining the service and as recorded in their Service Register in accordance with GO, such as Certificate from Records Office, Education Certificates of CRPF/BSF personnel, etc.
 - **NCC** - Certificates issued by competent authorities (if applicable).
 - **Sports (SG)** - Sports Achievements / Testimonials along with the Form- I, II, III & IV duly certified / attested by the Concerned State Sports Associations recognized by the SATS which are categorized according to level of the Championships as laid down in G.O.Ms. No. 02, Youth Advancement, Tourism & Culture (Sports) Department, dated: 22-09-2020, which are essential during Scrutiny (if applicable).
- V) **Provisional Verification Report:** After Certificate verification, the candidates will be issued a 'Provisional Verification Report' from the counter. Candidates need to verify the mobile number, Caste category, Local Area, Gender, Fee Reimbursement, special category, Date of Birth and other details printed on Provisional Verification Report. Any discrepancy should be brought to the notice of Chief Verification Officer/Director Admissions immediately for corrections. Seat allotment process depends on the accuracy of the above data. You are also jointly responsible for ensuring the correctness of the data.

VI) **Exercising of web options:** Web options shall be exercised on the day of Certificate verification itself immediately after Certificate verification. A receipt of options exercised by the candidates will be provided to the candidate for record/reference. However, the candidates may review and finalize their options by logging in to the website (www.jnafuadmissions.com) **on or before 12-09-2024 11:59 PM.**

VII) **Seat Allotment and Reporting:** Candidates have to download the 'Provisional Allotment Order' and 'Fee Challan' from the website and pay the specified fee at SBI Shantinagar branch which is pre-printed on the challans.

Candidates have to report to the Principals of the colleges i.e., College of Fine Arts for BFA programs and School of Planning and Architecture for B. Design (I.D) program along with the allotment order and fee payment receipt and submit the original certificate only at the college as per the dates mentioned in the allotment order.

VIII) **Details of Intake along with Tuition Fee:**

S. No	Name of the Program	Intake		Duration	Tuition Fee	
		Regular	SSS		Regular	SSS & NIS
1	B.F.A (Applied Art & Visual Communication)	35	15	4 years	Rs. 35,000/- Per Annum	Rs. 65,000/- Per Annum
2	B.F.A (Painting)	20	15			
3	B.F.A (Sculpture)	10	10			
4	B.F.A (Animation & VFX)	--	60		--	Rs. 70,000/- Per Annum
5	B.F.A (Photography & Visual Communication)	30	20		Rs. 35,000/- Per Annum	Rs. 65,000/- Per Annum
6	B. Design (Interior Design)	--	60		--	Rs. 75,000/- Per Annum

NOTE:

I) The students belonging to categories of SC/ST/BC/EBC/Disabled/Minority will be considered for Reimbursement of Tuition Fee (RTF) subject to verification and eligibility criteria prescribed by the Government of Telangana from time to time. In any case, if the scholarship amount is not released by the government before completion of the academic year, the student has to pay the entire fee to the college before commencement of next academic year and if the government release the scholarship amount at a later date, the same will be refunded to the student.

II) The students belonging to Andhra Pradesh state who are eligible for fee reimbursement have to pay all the fee at the time of admission into first year. In case, if the scholarship amount is released to the college account it will be refunded to the student.

III) In addition to the above fee Rs. 5,000/- has to be paid towards "Infrastructure Fee" every year.

Other fee to be paid at the college (Approximately):

- B. Design (I.D) Program: Rs. 10,000/- (Development Fee, Library & Caution Deposit, Special Fee, Common Services etc.)
- BFA Programs: Rs. 6,500/- (Development Fee, Library & Caution Deposit, Special Fee etc.)

IV) All the candidates admitted in to BFA (Applied Art, Animation and Photography), B. Design (I.D) shall procure / have their independent laptop at the time of admissions. The students of BFA Photography shall also procure a professional camera as per the specifications recommended by the Head of the Department.

IX) Procedure for Certificate verification, web options, seat allotment and reporting:

- **Certificate Verification:** All the candidates have to attend offline Certificate verification as per the schedule mentioned above at JNAFAU Auditorium, Masab Tank, Hyderabad - 500028.
- Certificate Verification for other state (other than Telangana) candidates under **National Integration Scheme** will be done according to the ranks mentioned in the schedule only.
- **Web options** shall be exercised on the day of Certificate verification i.e., immediately after Certificate verification at JNAFA University Auditorium, Masab Tank, Hyderabad.
- **Seat Allotment:** List of Provisionally selected candidates will be prepared program wise and will be placed in the website i.e. www.jnafauadmissions.com and SMS will be sent to the registered mobile number furnished at the time of certificate verification.
- **Reporting:** Candidates have to pay the fee mentioned in the allotment order in SBI, Shanthi Nagar Branch and report to the concerned college and submit all original certificates within the stipulated time.
- Final allotment of seat for admission is subject to satisfactory verification of all original certificates at reported college and producing fee payment receipt.
- If the candidate cancels his/her admission tuition fee will be forfeited as mentioned below:

Before Commencement of second Phase	Rs. 1,000/- will be deducted as cancellation fee
After Final Phase before Cutoff date	50% of the total Fee will be deducted as cancellation fee
After cutoff date	No refund

X) Rules of Reservation for admission: (Refer to 'Rules of Reservations')

Admission into 85% of seats in each Program shall be reserved for the candidates belonging to Telangana State (Osmania University region).

The balance of 15% seats shall be Un-Reserved seats.

However, the candidates belongs to Andhra Pradesh State (AU and SVU region) will be considered as Non-Local under Un-Reserved seats.

Admission process for other state candidates under National Integration Scheme (NIS):

- Supernumerary Seats of 5% on the approved intake in each program will be meant for students of other states under National Integration Scheme. **Admission in this quota will be applicable only to those candidates who wrote the Fine Arts and Design Entrance Examination -2024 and who have completely studied in other states (other than AP & Telangana) in India.** Candidates who studied outside India in other countries are not eligible for admission under NIS.

S. No.	Program	Sanctioned intake	NIS seats	Tuition fee per annum
1	BFA (Applied Art & Visual Communication)	50	3	Rs. 65,000/-
2	BFA (Painting)	35	2	Rs. 65,000/-
3	BFA (Photography & Visual Communication)	50	3	Rs. 65,000/-
4	BFA (Sculpture)	20	1	Rs. 65,000/-
5	BFA (Animation & VFX)	60	3	Rs. 70,000/-
6	B. Design (Interior Design)	60	3	Rs. 75,000/-

- In addition to the above fee Rs. 5,000/- has to be paid towards "Infrastructure Fee" every year.
 - Other fee to be paid at the college (Approximately):
 - B. Design (I.D) : Rs. 10,000/- (Development Fee, Library & Caution Deposit, Special Fee, Common Services etc.)
 - BFA Programs: Rs. 6,500/- (Development Fee, Library & Caution Deposit, Special Fee etc.)
- All **Non-Telangana / Non-Andhra Pradesh** candidates seeking admission under National Integration Scheme shall report according to the schedule mentioned above with all following original certificates and **two set of photocopies** in support of their claim and get their certificates verified.
 - Rank Card** of Fine Arts and Design Entrance Examination-2024.
 - Memorandum of Marks of **10th Class**.
 - Memorandum of Marks of **12th class (or) 3 years Diploma** (or) Equivalent.
 - Bonafied (or) Study Certificate** from 1st class to 12th Class (or) 3 year Diploma (or) Equivalent (to ascertain local area of the candidate).
 - Transfer Certificate (or) College Leaving Certificate** of 12th class (or) 3 Years Diploma.
 - Migration Certificate** of 12th class (or) 3 Years Diploma.
 - Aadhaar Card**
 - Domicile Certificate / Nativity Certificate from the State Government.**
 - Equivalency Certificate:** Candidates with Intermediate / Diploma qualification from other state boards in India should obtain equivalency certificate issued by the TS Board of Intermediate Education / TS State Board of Technical Education & Training, Hyderabad, Telangana visit website <https://tsbie.cgg.gov.in/studentServices.do> for Equivalency Certificate.
 - Seats allotment under National Integration Scheme will be purely on merit (Rank) basis. The top rankers among all other state candidates will get the available seats.**

4. All the candidates have to pay **Counselling fee of Rs. 1,800/- irrespective of caste category (non-refundable) in cash only.**
5. The allotment of seats under National Integration Scheme will be released on 19-09-2024 through the website www.jnafauadmissions.com. The candidates who secures seat have to report at the office of the Director Admissions for payment of fee and to collect allotment order.

Important Instructions

1. Candidates shall furnish a mobile number at the time of certificate verification and web based Counselling. One Time Password will be communicated to this mobile number. **Request for change of mobile number will not be entertained** under any circumstances.
2. Candidates need to verify the mobile number, caste category, local area, gender, Fee Reimbursement, special category, date of birth, and other details printed on receipt of certificates. Any discrepancy should be brought to the notice of Chief Verification Officer / Director immediately for corrections. **Seat allotment process depends on the accuracy of the above data. Candidates are also jointly responsible for ensuring the correctness of the data.**
3. Candidates opting for B.F.A (Applied Art & Visual Communication, Painting, Sculpture, Animation & VFX) are advised to give more options of their interest instead of one or two programs. Candidates opting for B.F.A (Applied Art & Visual Communication, Painting & Sculpture) and for B.F.A (Photography & Visual Communication) are advised to give both the options i.e., Regular and Self finance (SSS).
4. Message will be sent to the cell phone of the candidate after allotment of seat.
5. Candidates have to report to the Principals of the colleges i.e., College of Fine Arts for BFA Programs and School of Planning and Architecture for B. Design (I.D) Program along with the allotment order and fee receipt and submit the original certificates only at the college.
6. **Candidates are required to be present on the notified date and time with all the relevant certificates and fee. If Candidate fails to report on day specified for certificate verification and Counselling the candidate will have no claim for further allotment of seat. MERE ATTENDING COUNSELLING DOES NOT GUARANTEE A SEAT.**
7. For updated information refer to the website www.jnafauadmissions.com.

Venue: JNAFA University Auditorium, Masab Tank,
Opp: Mahaveer Hospital, Hyderabad - 500 028.

Contact: 8074700647

Email: admissions@jnafau.ac.in

Sd/-
**DIRECTOR
ADMISSIONS**