

Jawaharlal Nehru Architecture and Fine Arts University

BFA & B.DESIGN ADMISSIONS - 2021

PROCEDURE TO FILE ONLINE APPLICATION

CERTIFICATES REQUIRED BEFORE FILLING THE APPLICATION FORM ON-LINE

In view of COVID-19, the process of application and certificate verification has been changed. The following Certificates are required to complete the application process. The certificates are to be scanned and kept ready to upload. Application fee has to be paid through online.

List of Documents

Sl.No	Details of Certificate	File Type	Size of file
1.	Rank Card of Fine Arts and Design Entrance Examination. (Mandatory)	pdf	500 KB
2.	Birth Certificate (SSC Marks Memo). (Mandatory)	pdf	500 KB
3.	Qualifying Exam Certificate (Intermediate Marks Memo OR 3 years Diploma and Equivalent Certificate if studied in other than TS/AP board) (Mandatory)	pdf	500 KB
4.	Study Certificates from 6th to 10 th (If More than one certificate scan all into a single PDF file) (Mandatory)	pdf	500 KB
5.	Study Certificates - Intermediate or 3 years Diploma equivalent for 2 Years (If More than one certificate scan all into a single PDF file) (Mandatory)	pdf	500 KB
6.	Transfer Certificate (Mandatory)	pdf	500 KB
7.	Caste Certificate (If applicable)	pdf	500 KB
8.	Physically Handicapped (PH) Certificate (If applicable)	pdf	500 KB
9.	NIS Certificate- (Domicile Certificate / Nativity Certificate from the state Government) (If applicable)	pdf	500 KB
10.	Parental Income Certificate (If applicable)	pdf	1500 KB
11.	NCC Certificate (If More than one certificate scan all into a single PDF file) (If applicable)	pdf	1000 KB
12.	Sports Certificate (If More than one certificate scan all into a single PDF file) (If applicable)	pdf	2000 KB
13.	CAP Certificate (If More than one certificate scan all into a single PDF file)(If applicable)	pdf	500 KB
14.	Residence certificate of the candidate or either parent issued by MRO / Tahasildar of Telangana/AP for a period of ten - years (Period to be specified with exact month and year) excluding the period of study/employment out-side the state.	pdf	500 KB
15.	Employment certificate of parent (For Non-Local Status)	pdf	500 KB
16.	Aadhar Card	pdf	500 KB
17.	EWS Certificate (If applicable)	Pdf	500 KB
18.	Candidate's Latest passport size Photo (Mandatory)	jpg OR jpeg	100 KB
19.	Specimen Signature of the Candidate (Mandatory)	jpg OR jpeg	100 KB

1. Open the website <https://tsbfa.tsche.in> Home page displayed as follows.

There are 4 steps to Register for BFA and B.Design admission program i.e

- a. **Mobile and Email Registration,**
- b. **Candidate Registration (Payment of fee),**
- c. **updating of data**
- d. **uploading of Certificates.**

2. monitor Resolution to be set to maximum, **Best viewed in 1920 X1080 pixels.**



3. Click on the Mobile and Email Registration. The candidate should have a valid /working Mobile and Email Id. OTP will be sent to registered Mobile and Email Id at different stages. The candidate should keep the Mobile and Email Id active till completion of the counselling process. The candidate has to enter OTP's received to mobile and Email Id for registration and Verification of Mobile and Email Id.

The screenshot displays the 'Mobile and Email Verification Form' on the website. The form is titled 'Registration Form' and contains several input fields: Hall Ticket *, Rank *, Date of Birth * (with a calendar icon and a 'Clear' button), Mobile *, Confirm Mobile *, Mobile OTP * (with a 'Generate OTP' button), Email *, Confirm Email *, Email OTP * (with a 'Generate OTP' button), and Captcha *. Below the Captcha field is a captcha image showing the numbers 3, 7, 9, 4, and 4, along with a 'Refresh' button. At the bottom of the form are 'Validate' and 'Clear' buttons.

4. After entering the details click on **validate** button.


tsbfa.tsche.in says


Mobile and Email successfully registered

OK

5. If all the details entered are correct and verified with OTP's your system will display a successful message and proceed to registration form
6. Registration Form appears in which Candidate has to give the details.

Registration Form

HallTicket *	<input type="text"/>	
Rank *	<input type="text"/>	
Date of Birth *	<input type="text"/>	 <input type="button" value="Clear"/>
Mobile Number *	<input type="text"/>	
Caste Category *	<input type="text"/>	<input type="button" value="v"/>
Captcha *	<input type="text"/>	



7. After entering the details click on **validate** button It will take you to the Payment Gate way for payment fee.
8. If all the details entered are correct your system will display payment reference number **Button** to proceed for payment. Depending on your caste category the Registration fee is varied. Once paid you will not get any refund. **Hence, you are requested to double check the eligibility conditions mentioned in the Notification yourself and pay the fee.**

tsbfa.tsche.in says

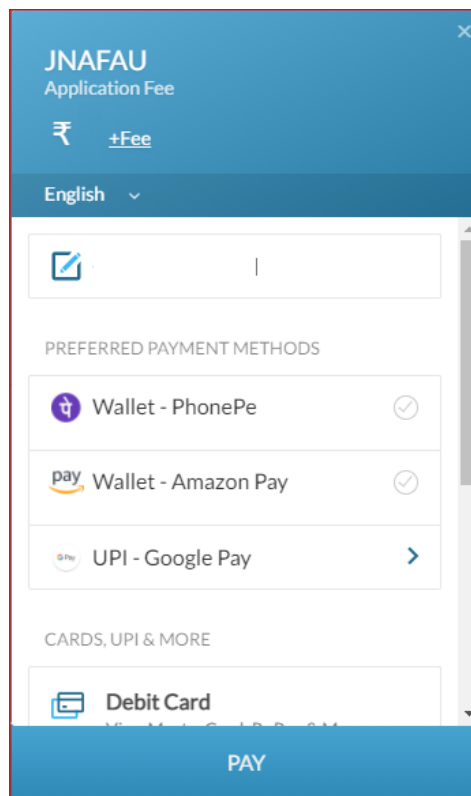
Payment Details

Application Fee = XXXX

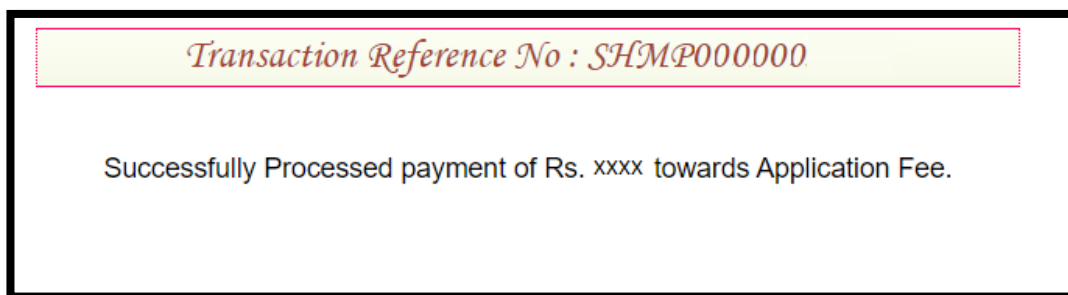
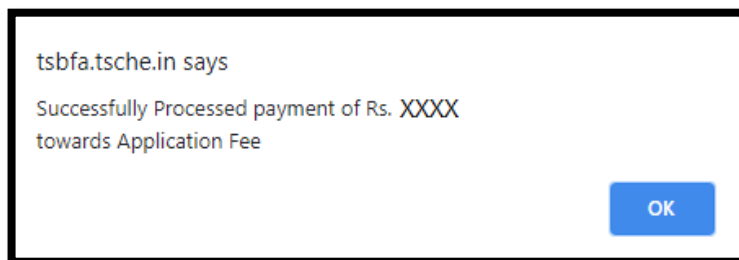
Payment Reference Number = JNAFAU1180000095

OK

9. Now you will be directed to the Payment Gateway, Click OK
10. Select mode of payment



11. After payment you will receive a Successful Payment message on the screen and you will receive the **Registration number to your mobile and also to the Email-Id which is already verified. Please note down the registration number for further correspondence.** It will take you to the details updating form automatically, Update the data and save.





12. For updating the details of the candidate enter **Hall Ticket No** and the **Registration number** and click on **validate** button to enter into the Application form.

Jawaharlal Nehru Architecture and Fine Arts University
Telangana, Hyderabad
BFA & B.DESIGN ADMISSIONS

Registration Form

Hallticket *

Registration No. *

- | Candidate Details | | | |
|--|--|---------------------|----------------------|
| Personal Details | | | |
| Candidate Name | <input type="text"/> | Htno | <input type="text"/> |
| Father Name | <input type="text"/> | Rank | <input type="text"/> |
| Branch | <input type="text"/> | Gender * | <input type="text"/> |
| Caste Category * | <input type="text"/> | Local Area * | <input type="text"/> |
| Caste Sub Category * | <input type="text"/> | PH Status | <input type="text"/> |
| Caste Certificate No. | <input type="text"/> | NCC | <input type="text"/> |
| Claiming EWS Quota | <input type="text"/> | Sports | <input type="text"/> |
| EWS Certificate No. * | <input type="text"/> | CAP | <input type="text"/> |
| Parental Income * | <input type="text"/> | NIS | <input type="text"/> |
| Income Certificate No. | <input type="text"/> | | |
| Inter/3 Year Diploma * | <input type="text"/> | | |
| Marks Secured in Inter/Diploma * | <input type="text"/> | | |
| Max marks in Inter/Diploma * | <input type="text"/> | | |
| Photo File Already Loaded | <input type="checkbox"/> | | |
| <div style="border: 1px solid #ccc; padding: 10px;"> <p>Photo Uploader</p> <p>Drag-n-Drop files here or click to select files for upload.</p>  </div> | | | |
| Signature File Already Loaded | <input type="checkbox"/> | | |
| <div style="border: 1px solid #ccc; padding: 10px;"> <p>Signature Uploader</p> <p>Drag-n-Drop files here or click to select files for upload.</p>  </div> | | | |
| Once a file is selected, click the Upload icon to upload the file | | | |
| Declaration | I declare that the information provided by me is true in all respect and in case any information found to be false, my admission would stand cancelled automatically and criminal action can be initiated against me. I will pay the fees as applicable from time to time, regularly by the stipulated date. | | |
| Save and Exit | | Upload Certificates | |


















- 14.** After filling the form, click on **Save and Exit Button**. This process can be repeated till all the data you entered are correct using **Data Updation** link on the Home page. Then click on **Upload Certificates Button** to proceed for document attachments. **Attach the required documents only for which you have claimed in the data update form.**

Candidate Details

Personal Details

Htno	<input type="text"/>	Rank	<input type="text"/>	PH Status	<input type="text" value="NO"/>
Candidate Name	<input type="text"/>	Gender	<input type="text"/>	NCC	<input type="text" value="NO"/>
Father Name	<input type="text"/>	Caste Category	<input type="text"/>	Sports	<input type="text" value="NO"/>
Mother Name	<input type="text"/>	Caste Sub Category	<input type="text"/>	CAP	<input type="text" value="NO"/>
Branch	<input type="text"/>	Local Area	<input type="text"/>	NIS	<input type="text" value="NO"/>
Parental Income	<input type="text"/>				

Certificate Details

1. Rank Card *	<input type="checkbox"/>	Click to select files for upload	
2. SSC Marks Memo *	<input type="checkbox"/>	Click to select files for upload	
3. Intermediate or equivalent Marks Memo *	<input type="checkbox"/>	Click to select files for upload	
4. Study Certificates from 6 th to 10 th *	<input type="checkbox"/>	Click to select files for upload	
5. Study Certificates - Intermediate/Diploma *	<input type="checkbox"/>	Click to select files for upload	
6. Transfer Certificate *	<input type="checkbox"/>	Click to select files for upload	
7. Caste Certificate	<input type="checkbox"/>	Click to select files for upload	
8. PH Certificate	<input type="checkbox"/>	Click to select files for upload	
9. NIS(Domicile/Nativity) Certificate from State govt.	<input type="checkbox"/>	Click to select files for upload	
10. Parental Income Certificate	<input type="checkbox"/>	Click to select files for upload	
11. NCC Certificate	<input type="checkbox"/>	Click to select files for upload	
12. Sports Certificate	<input type="checkbox"/>	Click to select files for upload	
13. CAP Certificate	<input type="checkbox"/>	Click to select files for upload	
14. Residence Certificate	<input type="checkbox"/>	Click to select files for upload	
15. Employment certificate of parent	<input type="checkbox"/>	Click to select files for upload	
16. Aadhar Card	<input type="checkbox"/>	Click to select files for upload	
17. EVS Certificate	<input type="checkbox"/>	Click to select files for upload	

Once a file is selected, click the Upload icon to upload the file

Declaration I declare that the information provided by me is true in all aspects and in case any information is found to be false, my admission would stand cancelled automatically and criminal action can be initiated against me. I will pay the fees as applicable from time to time, regularly by the stipulated date.

[Save and Exit](#)[Save and Print](#)[Print Application](#)


15. After uploading all the required certificates, Click on **Save and Print**. You will get your filled in application form, take printout of this form for further assistance. If you click on **Print Application** button you will get earlier saved data.

16. Sample of Filled in Application.

	Jawaharlal Nehru Architecture and Fine Arts University Telangana, Hyderabad BFA & B.DESIGN ADMISSIONS	 Signature
Candidate Entrance Test Details		
HTNo : XXXXXXXX		Rank : XXX
Branch : XXXXXXXX		
Candidate Personal Details		
Name of Candidate : XXXXXXXX		Date of Birth : XXXXXXXX
Father's Name : XXXXXXXX		Gender : XXXXXXXX
Caste Category : XXXXXXXX		Caste Sub Category : XXXXXXXX
Caste Certificate No. : XXXXXXXX		
EWS : XXXXXXXX		EWS Certificate No. : XXXXXXXX
Parental Income : XXXXXXXX		Income Certificate No. : XXXXXXXX
Local Area : XXXXXXXX		PH Status : XXXXXXXX
NCC : XXXXXXXX		Sports : XXXXXXXX
CAP : XXXXXXXX		NIS : XXXXXXXX
Mobile No. : XXXXXXXX		
Email ID. : XXXXXXXX XXXXXXXX		Aadhar No. : XXXXXXXX
Marks in Inter/Diploma : XXXXXXXX		Tot. Marks in Inter/Diploma : XXXXXXXX
Inter Board : XXXXXXXX		Intermediate Hall Ticket No. : XXXXXXXX
Address : XXXXXXXX		
Place : XXXXXXXX		District : XXXXXXXX
State : XXXXXXXX		Pin Code : XXXXXXXX
SSC Hall Ticket No. : XXXXXXXX		Month/Year of SSC : XXXXXXXX
Paid an amount of Rs. 2XXX/- towards Application Fee.		
I declare that the information provided by me is true in all aspects and in case any information is found to be false, my admission would stand cancelled automatically and criminal action can be initiated against me.		
Date : xxxxxxxxxxxxxxxx		Signature of the Candidate

Do's and Don'ts


- ✚ **Do not use mobiles, tabs & I pads. Use Desk tops Computers or Laptops with Internet Explorer.**
- ✚ Do not select or enter false information which can be liable for Criminal Action.
- ✚ Avoid using slow internet facility.
- ✚ Keep your mobile with you till the closure of admission process and do not block SMS.
- ✚ Keep Email alive and watch regularly.
- ✚ Don't share the OTP with any other person.




mee seva
easier, faster.



GOVERNMENT OF TELANGANA



TSGGCC



మీ సేవ
సంభాషణ, చేరణ

GOVERNMENT OF TELANGANA
REVENUE DEPARTMENT
FORM III A


Community Serial No :
BC

District Code :

Mandal Code :

Village Code :

Application No


CND000000000000

Date :

Caste certificate Number ➔

COMMUNITY AND DATE OF BIRTH CERTIFICATE

1.This is to certify that the Sri/Srimathi/Kumari _____ S/o / D/o / M/o / F/o / W/o / H/o / C/o
 Sri. _____ of _____ village / Town of _____ Mandal of _____
 District of the Telangana State belongs to _____. Community which is recognized as B.C under:
 The Constituution (Scheduled Castes) Order,1950
 The Constituution (Scheduled Tribes) Order,1950
 G.O.Ms.No.1793,Education,dated 25-9-1970 as amended from time to time (BCs) S.Cs.,S.Ts.list
 (Modification) Order,1956,S.Cs and S.T.s(Amendment) Act, 1976.

2.It is certified that the date of birth Sri/Srimathi/Kumari _____ is day ____ Month ____ Year
 ____ (In words) _____ as per the declaration given by his/her
 Father/Mother/ Guardian and as entered in the School records where he/she studied.

Certified By

Name : _____

Designation : _____

Mandal : _____

Note : This is Digitally Signed Certificate, does not require physical signature. And this certificate can be verified at
<http://www.tg.meeseva.gov.in/> by furnishing the application number mentioned in the Certificate.

MEE SEVA

MEE SEVA



**GOVERNMENT OF TELANGANA
REVENUE DEPARTMENT**

Application No



Income Certificate Number ➡

1C000000000000

INCOME CERTIFICATE

This is to certify that the annual income from all Sources of Sri/Srimathi/Kumari :

S/o / D/o / W/o / F/o / M/o / G/o _____ of village / Town _____ Door No _____

Locality/Landmark _____ Mandal _____ District _____ Rs. _____ (Rupees _____

_____ only).The Aadhaar Number of the applicant .

This certificate is issued for the purpose of filing application for sanction of scholarship/fee reimbursement, a availment of benefits under any scheme of Government, as requested by the applicant.This certificate will be valid for a period of one year from the date of issue.

Certified By

TO
Sri/Srimathi/Kumari :

S/o /

village /

Mandal :

District :

Mandal :

District :

This is a Digitally Signed Certificate, doesn't require physical signature. And this certificate can be verified at <http://tg.meeseva.gov.in> by furnishing the application number mentioned in the certificate.

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